

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
September 27, 2005**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Mark Kinser, Board member, presided. No other Board members were present.

Doug Schroder and Jeffrey W. Buckley appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim
Trades = Tradesmen Application

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Participants

1. Bart Miller
t/a D T A Construction
File Number 2005-03514 (Disc)
No decision made
2. Christopher Patete
t/a Sturdy Built MFG
File Number 2003-02576 (Disc)
No decision made
3. Christopher Patete
t/a Sturdy Built MFG
File Number 2005-04137 (Disc)
No decision made
4. Procraft of Virginia Inc.
File Number 2005-01336 (Disc)
No decision made
5. Kim K Won
t/a Kim Construction Builder
File Number 2005-02368 (Disc)
No decision made

Michael Howard – C

Patete – R
Brenda Kay Baker
Stephen Biss – C's Atty\

Patete – R
Donald Dunaway – C
Steven Daum – W

Greg Deathridge – R
Ginger Woodward – C

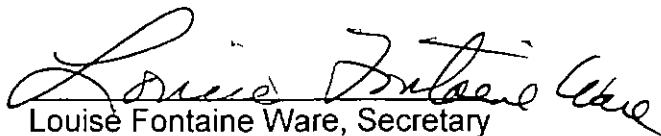
None

The meeting adjourned at 7:00 p.m.

BOARD FOR CONTRACTORS



Mark D. Kinser, Chairman



Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of Records

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Mark Kinser
2. Title: Presiding Board Member
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on September 27, 2005
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

9-27-05
Date